

Merrill Area Public Schools

MAPS Mission Statement: Merrill Area Public Schools, in partnership with the Merrill Community and our families, will empower students to be lifelong learners, responsible citizens, and productive community members.

Facilities Committee Meeting

Wednesday, July 7, 2021

3:30 PM

Central Office Board Room

(1111 N Sales Street, Merrill, Wisconsin)

Minutes

I. Call to Order and Roll Call –

Kevin Blake called the meeting to order at 3:33pm

Present: Dale Bergman, Kevin Blake, Chad Krueger, Ron Liberty, Dr. John Sample and Eddie Then

Absent: Darryl Frick

II. Select Chair

Kevin Blake opened the floor for Chair nominations.

Ron Liberty nominated Kevin Blake. Kevin Blake accepted the nomination. No additional nominations were made.

The committee voted by a unanimous voice vote to appoint Kevin Blake the Committee Chair.

III. Approval of [May 5, 2021 Facilities Committee Minutes](#)

MOTION by Kevin Blake to approve the May 5, 2021 Facilities Committee Minutes, second by Dale Bergman, abstentions by Chad Krueger and Ron Liberty. Motion carried.

IV. Safe Routes to School Update

Dale Bergman provided the committee with the background information behind the request for an update along with an overview of the topic summary sheet to include: Safe Routes to School mapping, action plans, safety focuses and signage recommendations.

The committee discussed the follow-up and next step procedures, district and City priorities, plan intentions as well as the City Department of Public Works and the Mayor's awareness.

V. Parent Pick Up/Drop Off Update

Dale Bergman provided the committee with the background information behind the request for an update along with an overview of the topic summary sheet to include: procedures by building and the summer school shuttle bus procedures.

The committee discussed that progress is being made from year to year and how procedures change.

The committee discussed how Summer School at Kate was initially bogged down with parent pick-ups due to lack of familiarity with the Kate procedures.

The committee discussed possibilities of changes to continue to update and make procedures safer.

Dale Bergman informed the committee that he is working with the building principals to establish updated procedures.

VI. Repair of PRMS Dust Collector

Dale Bergman provided the committee with the background for the need for repairs along with a review of the topic summary sheet.

MOTION by Ron Liberty to forward to the full Board the repairs to the PRMS dust collector, second by Chad Krueger.

The committee discussed the cost and benefits of repairing the dust collector versus purchasing a new one.

Motion carried unanimously.

VII. Replacement of Merrill High School Combi Unit

Dale Bergman provided an overview of the need to replace the Combi Unit at the High School to include: the number of repairs over the previous year, the switch to gas and the funding source of the food service account.

MOTION by Ron Liberty to forward to the full Board the approval to purchase the new combi oven at Merrill High School, second Chad Krueger.

The committee discussed the status of the units that are at other schools.

Motion carried unanimously.

VIII. Facility and Transportation Updates

Dale Bergman provided the committee with an overall facility update along with an overview of the topic summary sheet to include: the moving of resources, personal and main furniture items is complete and ahead of schedule, rooms are being put back together, construction is well underway and on schedule with no material hold-ups, the Jefferson Gym is being used to store surplus items, the PRMS playground set to be installed 7/18.

The committee discussed that the construction projects are currently under budget as well as how summer projects are bid out and budgeted prior to starting construction.

The committee discussed the current year's Summer crew and how they are doing well.

Dr. John Sample informed the committee of the plan to host this year's Admin retreat, tentatively scheduled for August 12th, at the Jefferson building. This will allow the entire Admin team as well as the full Board to take a tour.

The committee discussed potential future uses of the Jefferson building to include: selling the property and the current Board decision to not sell as well as the the historical sale of district properties and moving students and staff from poorer condition buildings to the Jefferson building.

The committee discussed the possibility of creating a community forum for the repurposing of the building.

Dale Bergman provided an overview of Maple Grove status to include: all items that the district is keeping have been removed, all keys with the exception of one have been turned over along with all building documents and the district is waiting for the sale to be finalized.

The committee discussed the need to have a refresher of the 10-year facilities plan in the next few meetings to include: when and how the district can begin utilizing fund 46 funds, the strategies for funding and establishing priorities, the possibility of higher level and community level discussions to make sure everyone is aware of the need for projects and the rationale behind them and to be more proactive with maintenance items.

Dale Bergman suggested removing the "transportation" topic from the standing item as the new contracts have been signed. All were in agreement.

IX. Standing Agenda Item - Safety Sub-Committee Minutes

A. None

X. Standing Agenda Item for Master Facilities (District) Planning

Please reference Agenda Item VIII above.

XI. Standing Agenda Item for Review of Safety Policies and Policy Review by Facilities Committee

No items for review at this time.

XII. Items for Next Meeting and Next Meeting Date

Kevin Blake explained to the committee the purpose of this agenda item as well as the process to add items.

- A. Next Meeting: September 1, 2021
- B. Consolidation Recap
- C. School Forest updates
- D. Refresher of the 10-year facilities plan
- E. Fund 46 use and availability discussion

XIII. Adjournment

MOTION to adjourn by Ron Liberty, second by Chad Krueger. Motion carried unanimously.

Meeting adjourned at 4:22pm